

PRIVACY POLICY

Version dated April 28, 2026

This Privacy Policy has been developed in accordance with the Constitution of Ukraine, the Law of Ukraine “On Personal Data Protection,” the Law of Ukraine “On Information,” the Law of Ukraine “On Charitable Activities and Charitable Organizations,” other regulatory legal acts of Ukraine, as well as internal documents, rules, and policies governing the activities of the CHARITABLE ORGANIZATION CHARITABLE FOUNDATION GLOSSARY ECO FOUNDATION

1. General Provisions

1.1. This Privacy Policy, hereinafter referred to as the **Policy**, determines the procedure for collecting, using, storing, processing, protecting, and transferring personal data of users of the official website of the CHARITABLE ORGANIZATION CHARITABLE FOUNDATION GLOSSARY ECO FOUNDATION located at: <https://glossaryecofoundation.org/>, hereinafter referred to as the **Website**.

1.2. The personal data controller is the CHARITABLE ORGANIZATION CHARITABLE FOUNDATION GLOSSARY ECO FOUNDATION, EDRPOU code **44592310**, located at: **04116, Ukraine, Kyiv, 7-A Mytrofana Dovnar-Zapolskoho Street**, hereinafter referred to as the **Foundation** or the **Organization**.

1.3. The Foundation is represented by the President of the Foundation, **Viktoriia Yuriivna Ovcharova**, who acts on the basis of the Charter of the Charitable Organization “Charitable Foundation ‘GLOSSARY ECO FOUNDATION.’”

1.4. The publication of this Policy on the Website constitutes notification to users and other personal data subjects about the personal data controller, the scope and content of personal data that may be collected when visiting or using the Website, the purposes of its processing, the rights of personal data subjects, and the third parties to whom such data may be transferred in the cases provided for by this Policy and the applicable legislation of Ukraine.

1.5. By using the Website, filling out feedback forms, making a charitable donation, subscribing to informational messages, or otherwise transferring your personal data to the Foundation, you confirm that you have read this Policy, understand its content, and consent to the processing of your personal data in accordance with this Policy.

1.6. If you do not agree with the terms of this Policy, you should refrain from using the Website, filling out forms, sending inquiries, or making charitable donations through the Website.

1.7. By using the Website, you confirm that you have the necessary legal capacity to do so and that your use of the Website does not violate the laws of the country in which you are located.

2. Collection and Use of Personal Data

2.1. When you use the Website, the Foundation may collect and process personal data that you voluntarily provide to the Foundation, as well as technical information that is automatically transmitted when you visit the Website.

2.2. Personal data that may be processed by the Foundation includes, in particular:

- first name, last name, and patronymic;
- email address;
- telephone number;
- postal address or residential address, if provided by the user;
- data specified in feedback forms or inquiries to the Foundation;
- information about the amount, date, and purpose of a charitable donation;
- payment identifiers to the extent necessary to confirm a payment;
- other information voluntarily provided by the user to the Foundation through the Website, email, or other communication channels.

2.3. The Foundation may also receive technical information related to the use of the Website, including:

- IP address;
- browser type and version;
- device type;
- operating system;
- Website pages visited by the user;
- date, time, and duration of the Website visit;
- source of referral to the Website;
- cookies and similar technologies.

2.4. The Foundation collects only the amount of personal data necessary to achieve the purposes defined in this Policy, perform the statutory activities of the Foundation, process user inquiries, accept charitable donations, keep records, and comply with the requirements of the applicable legislation of Ukraine.

2.5. The Foundation does not collect special categories of personal data, including information about racial or ethnic origin, political opinions, religious or philosophical beliefs, membership in political parties or trade unions, health data, sex life, biometric or genetic data, unless such information has been voluntarily provided by the user and its processing is necessary in accordance with the law.

2.6. The Foundation does not require users to provide excessive or optional information. If certain information is optional, the user has the right not to provide it.

2.7. The user is responsible for the accuracy, relevance, and correctness of the personal data provided to the Foundation.

3. Payment Information

3.1. The Foundation does not store full bank card details of users, including card numbers, CVV/CVC codes, or other confidential payment details entered directly on the side of a payment service or bank.

3.2. When making a charitable donation through the Website, the user may be redirected to the page of a payment operator, bank, or other payment service. In such case, payment data is processed by the relevant payment provider in accordance with its own rules, privacy policies, and terms of use.

3.3. The Foundation may receive limited information from the payment service that is necessary to confirm the fact of payment, including the donation amount, payment date, transaction status, payment identifier, or other technical data required for recording the charitable donation.

4. Purpose of Personal Data Processing

4.1. The Foundation may process users' personal data for the following purposes:

- accepting and recording charitable donations;
- identifying and confirming payments;
- processing users' inquiries, requests, messages, and comments;
- communicating with donors, partners, volunteers, and other persons;
- sending informational messages, news, reports, publications, and materials about the activities of the Foundation;
- implementing the statutory goals of the Foundation;
- organizing events, information campaigns, educational, environmental, awareness-raising, and other initiatives;
- maintaining accounting, tax, management, and other records;
- preparing the Foundation's reports;
- complying with the requirements of the applicable legislation of Ukraine;
- protecting the rights, legitimate interests, and property of the Foundation;
- preventing fraud, unlawful use of the Website, or violations of the Website rules;
- improving the operation of the Website, analyzing its traffic, and improving its technical performance.

4.2. The Foundation has the right to use the contact details provided by the user to send emails, informational messages, news, reports, invitations to participate in the Foundation's initiatives, or other materials related to the Foundation's activities.

4.3. The user may unsubscribe from informational messages at any time by contacting the Foundation at: office@glossaryecofoundation.org or contact@glossaryecofoundation.org.

5. Processing of Personal Data

5.1. Processing of personal data means any action or set of actions regarding personal data, including collection, registration, accumulation, storage, adaptation, modification, renewal, use, dissemination, transfer, anonymization, blocking, deletion, or destruction of personal data.

5.2. Personal data may be processed using automated tools or without such tools.

5.3. Personal data is processed by the Foundation for the period necessary to achieve the purpose of its processing, perform the statutory tasks of the Foundation, comply with the requirements of the legislation of Ukraine, maintain records and reporting, and protect the rights and legitimate interests of the Foundation.

5.4. After the purpose of processing has been achieved, personal data may be deleted, anonymized, or stored for the period required by the applicable legislation of Ukraine.

6. Transfer of Personal Data to Third Parties

6.1. The Foundation does not sell users' personal data and does not transfer it to third parties for independent commercial use.

6.2. The Foundation may transfer personal data to third parties only where such transfer is necessary, lawful, and justified, including to:

- banks, payment systems, payment services, and other financial institutions — for processing charitable donations;
- hosting providers, technical administrators, and IT contractors — to ensure the operation of the Website and technical infrastructure;
- accountants, auditors, lawyers, and consultants — to support the Foundation's activities, record-keeping, reporting, and legal support;
- public authorities, courts, law enforcement agencies, or other authorized persons — in cases provided for by the applicable legislation of Ukraine;
- other persons — with the user's consent or where such transfer is necessary to fulfill the user's request or implement the statutory activities of the Foundation.

6.3. Personal data is transferred to third parties only to the extent necessary for the relevant purpose.

6.4. When using third-party services, including payment systems, analytics tools, or mailing services, personal data may be processed by such third parties in accordance with their own privacy policies.

7. Cookies and Analytics Technologies

7.1. The Website may use cookies and similar technologies to ensure the proper operation of the Website, improve user experience, analyze traffic, and technically improve the Website.

7.2. Cookies are small text files that may be stored on the user's device when visiting the Website.

7.3. The user may independently change browser settings, restrict the use of cookies, or completely refuse their storage. In such case, certain functions of the Website may work incorrectly or become unavailable.

8. Rights of Website Users

8.1. As a personal data subject, the user has the right to:

- know the sources of collection, location of their personal data, purpose of its processing, and location of the personal data controller;
- receive information about the conditions for granting access to personal data;
- access their personal data;
- receive a response as to whether their personal data is being processed;
- request clarification, correction, or updating of their personal data;
- request deletion or destruction of personal data if it is processed unlawfully or is no longer necessary for the stated purpose of processing;
- withdraw consent to the processing of personal data in cases provided by law;
- object to the processing of personal data;
- file complaints with authorized public authorities or courts;
- exercise other rights provided by the applicable legislation of Ukraine.

8.2. To exercise their rights, the user may contact the Foundation at:

office@glossaryecofoundation.org or contact@glossaryecofoundation.org.

8.3. The Foundation may ask the user to provide additional information to verify their identity if this is necessary for the secure consideration of the request.

9. Protection of Personal Data

9.1. The Foundation takes reasonable organizational, technical, and legal measures to protect users' personal data from unlawful access, loss, alteration, dissemination, disclosure, or other unlawful processing.

9.2. Access to personal data is granted only to those persons for whom such access is necessary to perform their functions or support the activities of the Foundation.

9.3. At the same time, the Foundation notes that no method of transmitting information over the Internet or method of electronic storage can guarantee absolute security. Therefore, the Foundation cannot guarantee complete protection of information against all possible risks beyond the Foundation's control.

9.4. The user confirms that they understand the risks associated with transmitting information over the Internet and are independently responsible for the secure use of their own devices, email, passwords, browser, and other means of accessing the Website.

10. Information, Publications, and Intellectual Property Rights

10.1. The Foundation makes efforts to ensure that the information posted on the Website is current, correct, and reliable. At the same time, the Foundation does not guarantee the absolute accuracy, completeness, or relevance of information obtained from open sources or third parties.

10.2. Author materials, columns, analytical publications, comments, and other materials may reflect the views of their authors and do not necessarily represent the official position of the Foundation.

10.3. All rights to the Website, its structure, design, texts, graphic elements, logos, publications, and other intellectual property objects belong to the Foundation or are used by the Foundation on lawful grounds.

10.4. Website materials are protected in accordance with the legislation of Ukraine on copyright and related rights, as well as relevant international acts.

10.5. Users may not copy, modify, distribute, publish, transfer, or otherwise use Website materials for commercial purposes without the prior written permission of the Foundation.

10.6. The use of Website materials for non-commercial purposes is permitted provided that the Foundation is indicated as the source of information and an active hyperlink to the Website is included: <https://glossaryecofoundation.org/>.

11. External Links

11.1. The Website may contain links to websites, platforms, services, or resources of third parties.

11.2. The Foundation does not control such third-party resources and is not responsible for their content, privacy policies, terms of use, personal data processing practices, or actions of third parties.

11.3. Before using third-party services, users are advised to review their own privacy policies and terms of use.

12. Changes to the Privacy Policy

12.1. The Foundation has the right to change, update, or supplement this Privacy Policy at any time.

12.2. The new version of the Policy enters into force from the moment it is published on the Website, unless otherwise specified in the Policy itself.

12.3. The user is obliged to periodically review the current version of the Policy independently.

12.4. Continued use of the Website after changes to the Policy have been made means that the user agrees to the updated version of the Policy.

13. Contact Information

For all questions related to this Privacy Policy, the processing of personal data, withdrawal of consent to receive informational messages, or the exercise of personal data subject rights, you may contact the Foundation using the following details:

Charitable Organization:

CHARITABLE ORGANIZATION CHARITABLE FOUNDATION GLOSSARY ECO FOUNDATION

EDRPOU code:

44592310

Registered address:

04116, Ukraine, Kyiv, 7-A Mytrofana Dovnar-Zapolskoho Street

Website:

<https://glossaryecofoundation.org/>

E-mail:

contact@glossaryecofoundation.org

Contact Phone:

+380674727979

President of the Foundation:

Viktoriia Yuriivna Ovcharova